Students:
Scholantis –
Self-Assessment of the Core Competencies (SACC)
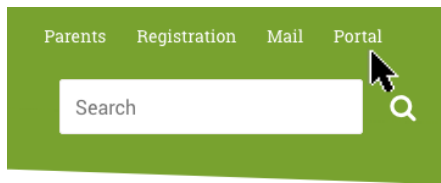
version: 5/6/2020

North Vancouver School District
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Scholantis
SharePoint for schools
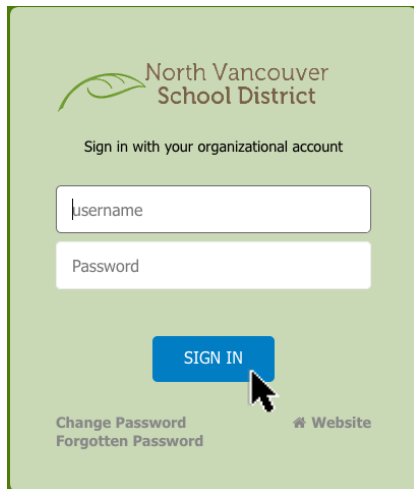
Login to the SD44 Portal

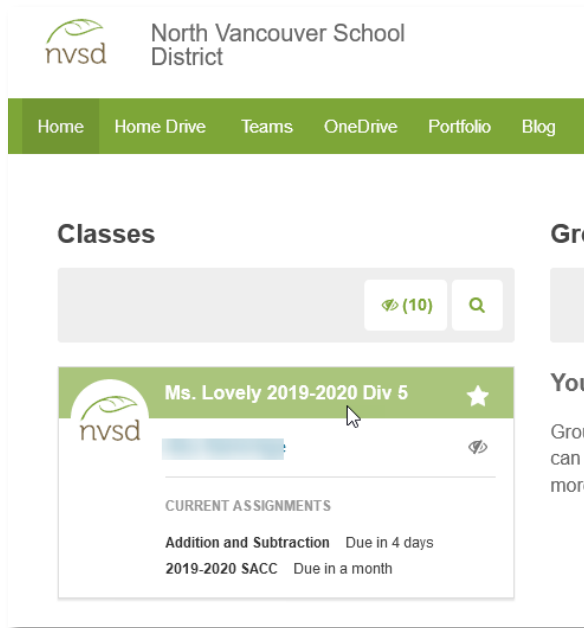1. In any web browser, go to *www.sd44.ca*
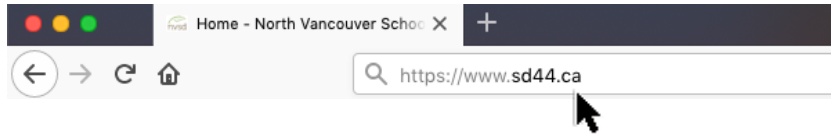
2. Click *Portal.*

3. Enter your student login ID & password. Click Sign In.
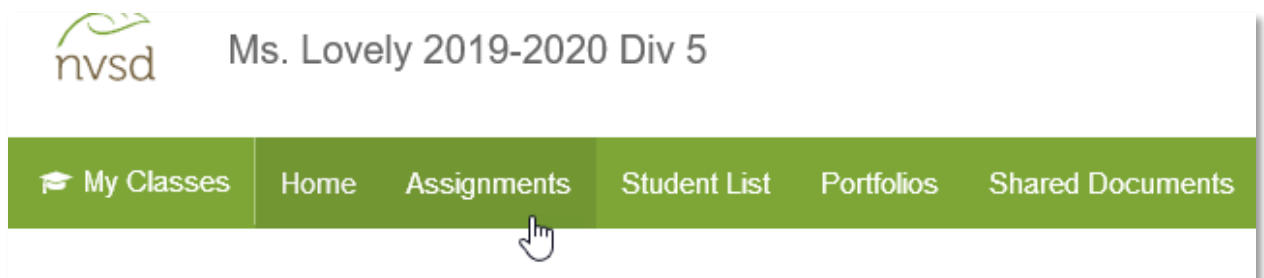   (This is the same login when you log onto a computer at school, SD44 student email or MS Teams)

4. Follow your teacher's instruction –
   a. If the SACC template is on your teacher's Class site, go to section A below.
   b. If your teacher emails the SACC template to you, go to section B below.

A. Completing your Self-Assessment of the Core Competencies if the template is on your teacher's Scholantis Portal Class Site:

1. Click your teacher's class site under "Classes".

2. Go to *Assignments*.

3. Click on "2019-2020 SACC".

4. Complete your assignment online. Document is automatically saved.

Close the browser tab when finished. Click 'Turn in' to submit your work to your teacher.

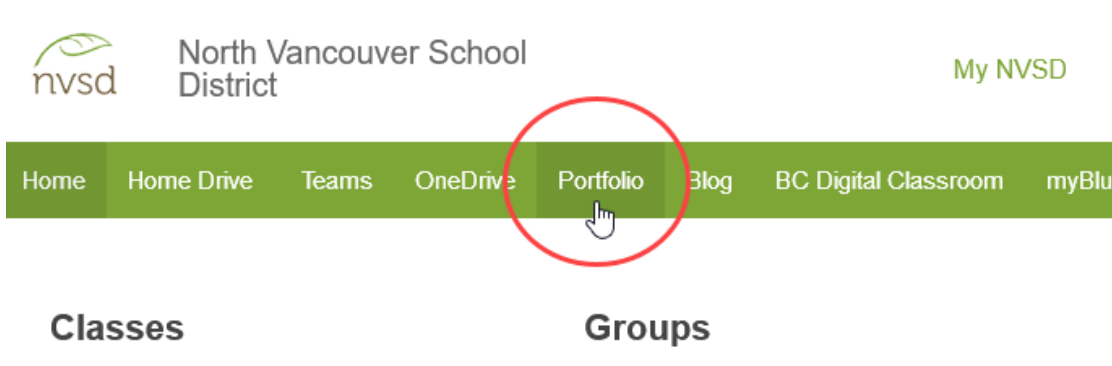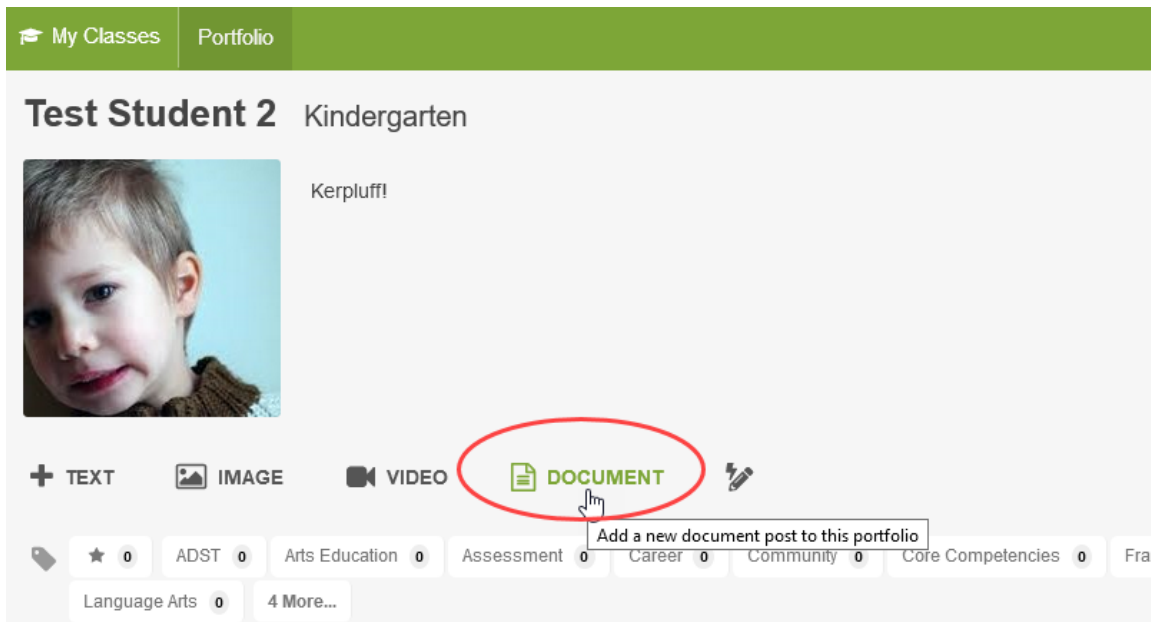5. After turning in, click "Copy to Portfolio".
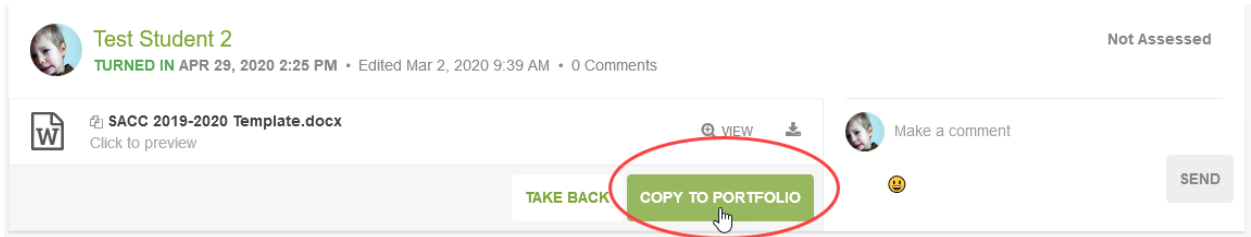
Click "OK".
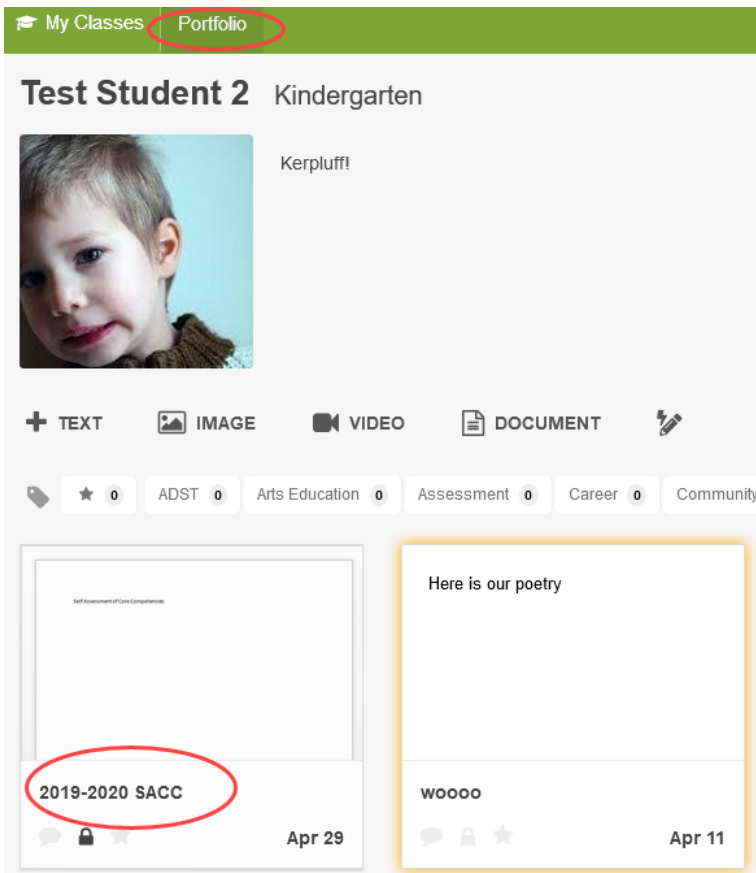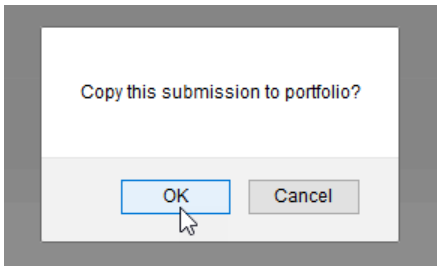
6. You are done!

B. Completing your Self-Assessment of the Core Competencies if your teacher emails the template to you

1. Complete your SACC which was emailed to you by your teacher and save it on your computer.

2. Upload SACC to Scholantis Portal Portfolio after completion.

   a. Go to *Portfolio*.

   b. Click "Document" to add.
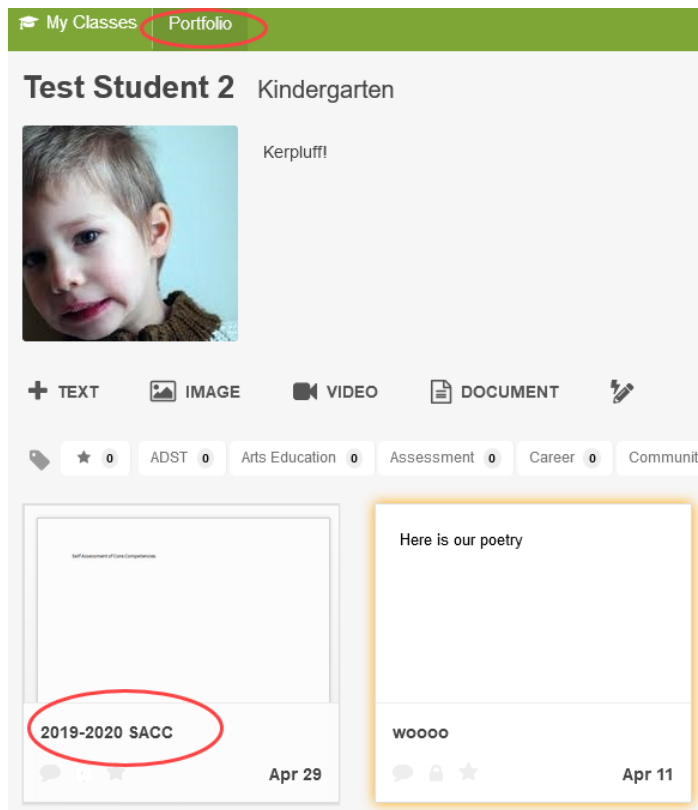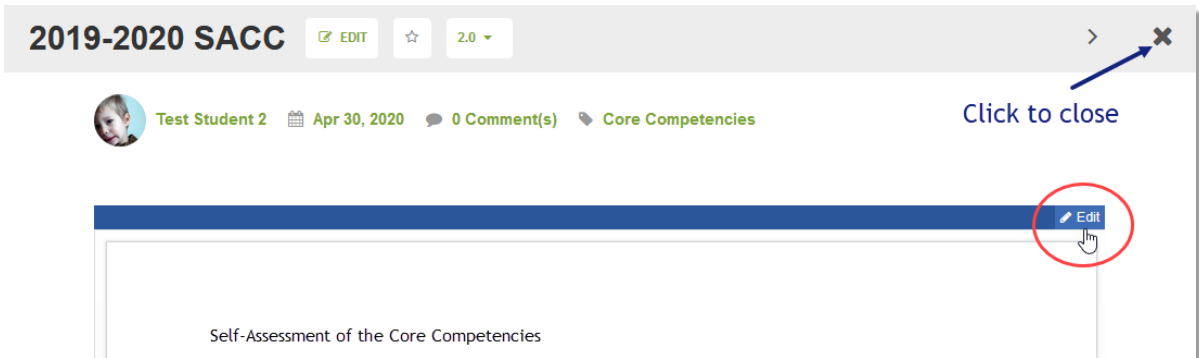
c. Change Post Title to "2019-2020 SACC"; add "Core Competencies" tag; click "Add document" to add your SACC.

Click "Submit".

d. Review; click "Edit" to make changes in Word Online; click "X" to close.

e. You are done!